



**KENNEDALE ISD**

*Committed to Excellence*



# **DRUG TESTING PROGRAM PARENT/STUDENT HANDBOOK**

This handbook is to be used to explain the Drug Testing Program of Kennedale High School. Additional information can be found in KISD School Board Policy FNF(LOCAL).

### **Activities in the Testing Program**

Kennedale ISD conducts a mandatory drug testing program for students involved in the following activities:

- Athletics
- Cheerleading
- Band
- Choir
- Dance
- UIL Academics
- One Act Play
- Students applying for or holding on-campus parking permits
- Students applying for off-campus lunch privileges

All students in these activities will be required to submit to an initial drug test at the start of the school year or at the start of the activity in which they will participate (if that activity has a start date later in the school year). Students will then be subject to random tests throughout the school year.

### **Purposes of the Program**

The purposes of the drug-testing program are to:

- Serve as a deterrent to the use of illegal drugs among the student body
- Offer students a vehicle by which to resist peer pressure as it relates to the use of illegal drugs
- Provide a source of support and assistance to any student who may be using illegal drugs
- Teach self-responsibility for one's decisions and actions
- Ensure the health and safety of all students who might represent the school in an extracurricular activity
- Provide a drug-free environment for the safety of all students

### **Orientation Meetings**

Any student who participates in one of the included activities must attend, with a parent or guardian, a mandatory orientation meeting. This only needs to be done when the student first enters the drug testing program. It does not have to be done yearly. Orientation meetings will be held at the start of the school year and then at various times throughout the school year. The Drug Testing Coordinator will conduct the meetings. During these meetings the program, including the specifics about the methods of the testing, will be presented. At the conclusion of the meeting parents will be required to complete a consent form that will give permission for their child to participate in the Drug Testing Program.

Students will not be permitted to participate in the included activities until the student and a parent/guardian has attended an Orientation Meeting and the parent has completed the Consent Form.

## **Testing Methods**

A test will be performed on a urine sample collected from the student. For the random tests throughout the school year, students will be identified by a student ID number. A random list of student ID numbers will be generated by the testing laboratory prior to the test dates. On the day of the testing the company will give the District Drug Testing Coordinator the list of student names.

Personnel from the drug-testing laboratory shall collect urine samples under conditions that are no more intrusive than the conditions experienced in a public restroom. When selected for testing, a student shall be escorted to the school's testing site by a KISD employee and shall remain under the supervision of a KISD employee until the student provides a sample. Samples shall be produced by a student from behind a closed restroom stall. A drug testing employee of the same gender as the student shall be in the restroom, but not in the stall when any samples are collected.

If a student is unable or unwilling to provide a specimen, then the test will be designated as a "positive" test.

A student who refuses to be tested when selected or who is determined to have tampered with a sample shall be deemed to have a positive test result and shall be subject to the appropriate consequences depending on previous test results, if any.

If a student is absent on the day of the random test, a sample shall be collected on the next random testing date.

## **Substances for which tests are conducted**

Cotinine (nicotine), Cocaine, Opiates, Amphetamines, Methamphetamines, cannabis/THC/Marijuana, Benzodiazepines, Barbiturates, Phencyclidine/PCP and methadone.

## **Testing**

All specimens will be tested by the contracted laboratory. If a specimen has an initial positive test result, it will be retested to confirm the result. If the second test also has a positive result, then the laboratory will send an email to the Drug Testing Coordinator. The Drug Testing Coordinator will contact the parent to determine if there is a reason for the positive result. Then a meeting will be scheduled with the parent, the student, an administrator, the Drug Testing Coordinator and the sponsor/coach for the activity to discuss the positive test.

## **Consequences for a positive test**

Consequences are cumulative for each school year.

### **First Offense:**

- Parental notification
- Conference with parent, student, campus administrator, Drug Testing Coordinator and sponsor/coach of activity
- Mandatory retesting on all random test dates until the student does not test positive for a period of 60 days.

### **Second Offense:**

- Suspension from the next extracurricular activity in which the student participates for a period of 14 calendar days during which time the student shall be required to attend all practices or meetings, but shall not be allowed to participate in performances or competitions for extracurricular activities.
- Parking on campus, and/or off-campus lunch privileges for a period of not less than 14 calendar days.
- Parental notification
- Conference with the parent, student, campus administrator, Drug Testing Coordinator, and sponsor/coach of activity
- Mandatory retesting on all random test dates until the student does not test positive for a period of 60 calendar days.

### **Third Offense:**

- Suspension from the next extracurricular activity in which the student participates for a period of 30 calendar days during which time the student shall be required to attend all regularly scheduled practices or meetings, but shall not be allowed to participate in performances or competitions for extracurricular activities.
- Parking on campus, and /or off-campus lunch privileges for a period of not less than 30 calendar days
- Parental notification
- Conference with the parent, student, campus administrator, Drug Testing Coordinator, and sponsor/coach of the activity
- Mandatory retesting on all random test dates until the student does not test positive for a period of 60 days.

### **Fourth Offense:**

- Suspension from the next extracurricular activity in which the student participates for a period of not less than one (1) calendar year during which time the student shall be required to attend all regularly scheduled practices or meetings, but shall not be allowed to participate in performances or competitions for extracurricular activities.
- Parking on campus, and /or off-campus lunch privileges for a period of not less than one (1) calendar year
- Parental notification
- Conference with the parent, student, campus administrator, Drug Testing coordinator, and sponsor/coach of activity

- Mandatory retesting on all random test dates until the student does not test positive for a period of 60 days.

### **Retesting**

Parents may have the sample retested at their own expense. The Drug Testing Coordinator will contact the testing company and follow the procedures necessary for the specimen to be retested.

### **Voluntary participation**

Parents of a student who does not participate in any extracurricular activities, who does not park on campus, or who does not have off-campus lunch privileges may request in writing that their child may participate in the drug-testing program. Such a request may be withdrawn at any time. The fee charged will be consistent with the fee that KISD is charged.

A parent whose child is in the drug-testing program may request, in writing, their child be included in any random testing.

### **Appeals**

A student or parent may appeal a decision made under this policy in accordance with FNG(LOCAL). The student shall be ineligible for participation in extracurricular activities, on-campus parking, or off-campus lunch privileges while the appeal is pending.